

# MUNICIPAL ALLIANCE FOR ADAPTIVE MANAGEMENT EXECUTIVE BOARD MEETING MINUTES

Meeting Type: **Regular Meeting**  
 Meeting Location: **Rochester City Hall Council Chambers, 31 Wakefield Street, Rochester, NH**  
 Remote Location: <https://us06web.zoom.us/meeting/register/tZAsdeyurTotGdLu7sQMxErZUirJ1E74Iu4L>  
 Meeting Date: **May 12, 2022**  
 Meeting Time: **10:00 a.m.**

## 1. CALL TO ORDER

### Members:

Town/City	Representative	In person
Dover	Gretchen Young (GY) Environmental Projects Manager	Yes
Portsmouth	Suzanne Woodland (SW) Deputy City Manager / Deputy City Attorney	Yes
Rochester	Katie Ambrose (KA) Deputy City Manager/Finance Director	Yes
Newington	Denis Messier (DM) Plant Operator	Yes
Exeter	Jennifer Perry (JP) Public Works Director	Yes

### Non-Members Participating Remotely via Zoom included but not limited to:

Kalle Matso (KM), PREP  
 James McCarty, Portsmouth GIS Coordinator  
 Melissa Paly (MP), CLF  
 James Steinkrauss, Rath, Young & Pignatelli  
 Hannah Coon, Archipelago Law  
 Sally Soule (SS), NH DES

### Non-Members In Person:

Brian Early, Dover Media Services  
 Chris Jacobs (CJ), Milton Town Administrator

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**2. APPROVAL OF MEETING MINUTES OF NOVEMBER 4, 2021**

**Motion:** SW moved to approve the meeting minutes of November 4, 2021, seconded by JP.  
**Unanimously approved.**

**3. APPROVAL OF STAKEHOLDER COMMITTEE PILOT PROJECT**

GY summarized the background on the project in reference to the settlement agreement between three communities and the Conservation Law Foundation.

MP provided updates on the proposed project. Two neighborhoods have been identified as potential locations, one in Rye on Sagamore Creek and a neighborhood in Dover off Route 108 towards Durham. She then opened the floor to questions on the project.

SW noted the delta between the committed amount of \$45,000 and a project cost of \$55,000 and asked how they will meet the additional cost. MP answered that the \$55,000 is an estimate and that they will seek support from the Great Bay 2030 grant. SW offered that the members could provide letters of support. SW asked if they feel they've achieved economic diversity in the design of the PILOT program. MP replied that they feel between the two neighborhoods that have been identified they have achieved some socioeconomic diversity relative to the region. MP stated that the committee is open to suggestions on another neighborhood to help diversify the project.

MP read the questions from the chat aloud for the attendees.

**Motion:** SW moved to approve the Stakeholder Committee PILOT project as presented by the Stakeholder Committee and MP, seconded by JP.

SS added to the questions for the project: what happens if there is a power outage and does it need to be connected to a generator, and will you track actual as-built costs. MP clarified that project funds will go to the Strafford Regional Planning Commission who will administer the financial component of the project. GY clarified that this motion would approve the septic system proposal from the Stakeholder Committee, and it would be funding the \$45,000 for the project to the Strafford Regional Planning Commission. **Unanimously approved.**

**4. REVIEW RECENT INVOICES**

KA provided update on invoices including PREP's 2022 invoice #1 in the amount of \$198,000.

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**5. STAKEHOLDER COMMENT**

No additional comments from MP.

**6. PUBLIC COMMENT**

No comments from public attendees.

**7. OTHER BUSINESS**

CJ noted that if there will be any changes in cost sharing in 2023 between the municipalities, he will need that information within the next few months as Milton commences their budget process. KM noted that the July Piscataqua Region Monitoring Collaborative meeting will assist in planning for estuarine monitoring.

**8. ADJOURN**

**Motion:** DM moved to adjourn. Seconded by SW. **Unanimously approved.**

Meeting adjourned at 10:28 AM

Prepared by: Katie Ambrose, Deputy City Manager/Finance Director

Approved at the meeting of June 1, 2022